



Memo

To: All Waukesha County Employees
From: Virginia Ramos, Department of Administration
Subject: 2015 Holidays
Date: September 3, 2014

The year 2015 holiday scheduled days off are as follows:

NEW YEARS EVE and NEW YEARS DAY (2014 – 2015) will be observed Wednesday, December 31, 2014 and Thursday, January 1, 2015.

MEMORIAL DAY will be observed Monday, May 25, 2015.

INDEPENDENCE DAY will be observed Friday, July 3, 2015 (Saturday, July 4th).

LABOR DAY will be observed Monday, September 7, 2015.

THANKSGIVING DAY and THE DAY AFTER THANKSGIVING will be observed Thursday, November 26, 2015 and Friday, November 27, 2015.

CHRISTMAS EVE and CHRISTMAS DAY will be observed Thursday, December 24, 2015 and Friday, December 25, 2015.

NEW YEARS EVE and NEW YEARS DAY (2015 – 2016) will be observed Thursday, December 31, 2015 and Friday, January 1, 2016.

For scheduling of holidays for employees in continuous operation departments, please refer to the Waukesha County Administrative Policy and Procedures Manual, Volume II, Chapter 1 – Human Resources, Section 1200 – Holidays.

Please feel free to post and share this information with your co-workers.